

Ratlingate Scout Camping Centre – Risk Assessment

Assessment No. 16

Review Date – 19 August 2027



Assessed by – David & Marion Proudfoot, Neil & Alan Saunders, James Gray, Mark Chambers, Pete Martin (**Facilities Committee**) Date – 19 August 2026

HAZARD	RISK	POSSIBLE CONTROL MEASURES
▪ Building Construction		
Blocked drainpipes, gutters, drains	Makes ground slippery	- Regular inspection - Cleaning out as necessary
Wood burning stove. - Falling onto fire - Hot embers jumping out	- Burns - Fire	- Use gloves and fire tools provided to operate and stoke the fire. - Read the instructions of use if unsure (these are located on the wall display). - Users should advise there group not to touch when in use unless they are using the gloves and fire tools provided. - Use a fireguard or similar measure to protect users from harm if deemed necessary by the leaders of the group using the centre. - o If a fireguard or similar is in-use, users should not use it as a method of drying clothes or other items that can easily catch fire. - Or limit the use of the wood burning stove if users pose increased risk e.g. due to their age

		and use alternative heating methods as required.
Balcony area	- Fall if climb over balustrade - Falling down the stairs	Do not allow children unsupervised access
▪ Services		
Gas Supply	- Explosion - Fire - Asphyxiation	- Use HSE approved gas fitter (CORGI registered) for work on fittings/appliances. - Preventative maintenance. - No naked flames in vicinity of gas tank. - Carbon Monoxide detectors fitted & tested regularly.
Water - Leaks - Burst pipes	- Slippery surfaces - Burns if the water is hot	- Isolate field water supply in low temperatures. - Regular checks. - Consider draining system if appropriate in winter.
Septic tank and wastewater pipes - Leaks, blockage	Health risk	- Regular inspection of septic tank. - Regular cleaning of grease trap.
Electricity - Overloaded sockets - Damaged leads - Trailing leads	- Electrocutation - Fire - Tripping	- Check leads, plugs, and equipment regularly. - If anything, substandard, remove from use.
▪ Access/exit routes (internal & external)		

- Obstructed - Unlit - in poor repair - uneven - blocked fire exits	- Trips - Confusion - Possible injury - Possible loss of life	- Keep clear. - Maintain - Ensure fire exits are always accessible and nothing blocks fire exit door on outside. - Fire exit signed.
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HAZARD	RISK	POSSIBLE CONTROL MEASURES
- Fire due to combustible material. E.g. - o Curtains - o Furniture - o Rubbish	- Injury - Damage - Loss of life	- Removal of rubbish - Regular checks of the contents of the building
Gas tank/cylinders - Liquefied petroleum gas - Butane/propane - Associated appliances	- Fire risk from leaks. - Explosion from excessive heat	- No flames, no smoking near gas tank/cylinders. - Store spare cylinders securely outside, away from drains & keep upright. - Tanks checked by competent operator.
▪ Electric heaters	Danger of electrocution and fire	- Do not cover. - Keep water away. - Do not tamper with guards. - Ensure heaters are turned off after use.
▪ Storerooms		
Dangerously stacked tables and chairs	Injury	Stack and stored safely
Equipment e.g. dirty cooking equipment	Health risk, attract vermin	Inspect before storing

HAZARD	RISK	POSSIBLE CONTROL MEASURES
Access equipment e.g. ladders not fit for purpose i.e. damaged warped	Falls	Visual inspections of ladders before use.
▪ Toilets, washing facilities, showers		
Unclean, legionella organism in water supply	Health risk	- Regular inspection and cleaning regime including descaling and disinfection of shower heads. - Maintain supplies. - Run taps if not used regularly.
Cleaning products	May cause: - Burns - Skin irritation - Allergic reactions - Vomiting	- Secure storage of any dangerous substances. - Read labels. - Wear correct PPE - Septic tank safe products to be used only.
Tables and chairs Inappropriately stacked for storage, obstructing floor area, corridors or exit routes	People or children can collide/slide into them or trip causing injury	Store away from activity areas or secure them and put away

HAZARD	RISK	POSSIBLE CONTROL MEASURES
▪ Kitchen		
- Knives - Fridges - Spills of food or water - Poor housekeeping	- Cuts - Risk of fire. - Vermin being attracted by food. - Slip hazard from spills. - Risk of food poisoning	- Regular inspection of fridges & freezer - Check fridges/freezers are empty after use. - Regular removal of unwanted/out of date items - Check electrical equipment regularly. - Clean up spills promptly. - Maintain fire extinguishers
Range Cooker	- Gas leaks - Burns	- Regular testing / certification. - Only to be used by adults or under adult supervision. - Maintain fire blanket
Instant Water Boiler	Scalds	- Only to be used by adults. - Correct signage in place.
Breakages of glass, crockery	Risk of cuts	- Regular checks of glass and crockery.
▪ Manual Handling		
Moving furniture, pieces of equipment	Risk of injury	Use correct lifting technique
▪ Vandalism	Damage	Security lighting, regular checks

▪ Fire by Arson	- Damage - Loss of facilities - Loss of life	- Adequate firefighting equipment checked regularly. - Good housekeeping. - Security lighting. - Smoke detectors.
▪ Surrounding land		
- Dry/Long Grass - Vermin due to rubbish - Uneven ground - Tree roots/stumps	- Increased risk of fire - Diseases from the vermin - Injuries from slipping. - Tripping	- Regular grass cutting & maintenance. - Regular bin collections. - Awareness of the risks of the natural environment.
Forestry Operations	- Injury or loss of life - Damage to surroundings due to trees or branches falling from height. - Loss of facilities	- Ensure adequate signage / barriers whilst work is being carried out. - Work to be carried out when site unoccupied or make users aware of work area(s). - Regular inspections of the woods, particularly after periods of high winds. Making notes of issues and markup/cordon off dangerous areas until they are dealt with appropriately. - If groups are booked in before any issues are resolved or work is finished, then they should be made aware of the areas to avoid.

HAZARD	RISK	POSSIBLE CONTROL MEASURES
▪ Surrounding land		
Pond & stream *	Danger of drowning	- Set boundaries. - Supervise - Make aware of risk. - Regular checks of life saving equipment.
Poisonous plants & fungi	Danger of death	- Remove if practical. - Supervise - Make aware of dangers.
▪ Storage containers & equipment		
Heavy doors	Injury	To be opened by competent personnel
Tools (manual and power)	Injury or death	To be used by competent persons only.
Petroleum	Danger of fire	- Store in appropriate container away from sources of ignition. - No smoking - No naked flames
Chemicals	Injury or death	- Secure storage of any dangerous substances. - Read labels
• Car Park		

Moving Vehicles	Injury or death	- Take care when walking through the car park especially around arrival and departure times. - Young people to be supervised when entering car parking. - Area adjacent to building to be used for loading / unloading and disabled parking only.
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Please advise us if you are aware of any other hazards, thank you.

* PLEASE NOTE THAT ANY WATER ACTIVITIES MUST BE IN ACCORDANCE WITH POR AND SUBJECT TO YOUR OWN RISK ASSESSMENT.